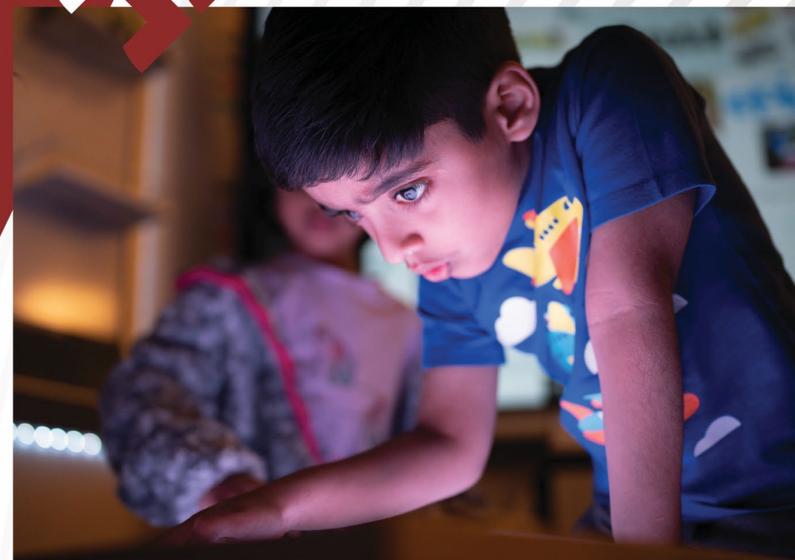




FBISD



# Small Business Enterprise Program

January 16, 2025

# Lead THE PAC



**Aldridge Elementary**



**Ferndell Henry Elementary**



**Mission Elementary**



# FBISD Greater Houston Business Procurement Forum Awards

Strategic Partner of the Year

Award of Merit for Contributions to the Small/Minority Business Community

Bronze Sponsor of the Year





*[sbep@fortbendisd.gov](mailto:sbep@fortbendisd.gov)*

## Participation Goal

25%

## Award Contracts

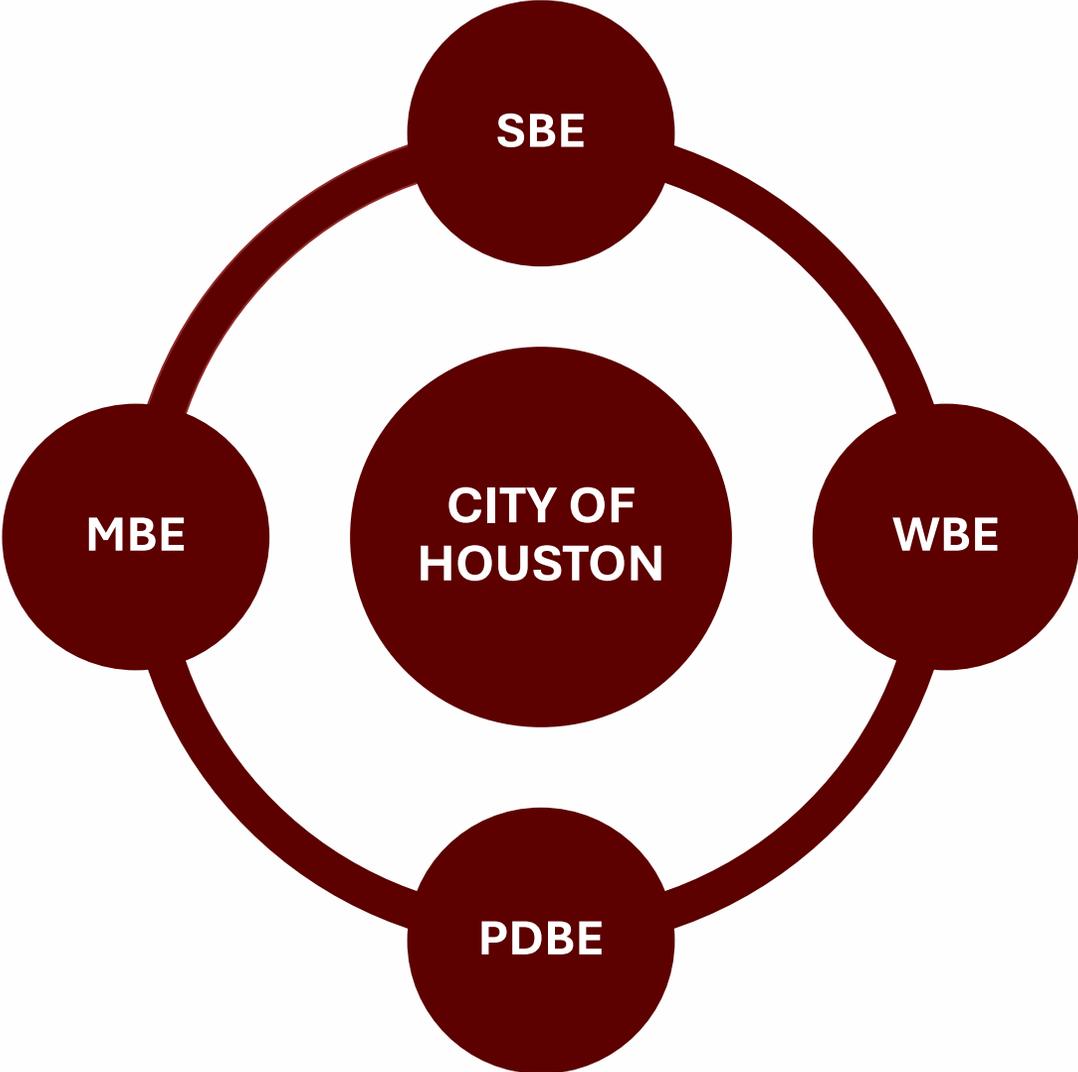
Architectural design services, Engineering Design services or construction services - \$50,000 or greater to utilize certified small businesses, subcontractors, suppliers and consultants

## Race & Gender Neutral

SBEP is a race and gender-neutral program, open to participation without regard to race, color, sex, religion, national or ethnic origin, age or disability.



# FBISD RECOGNIZED CERTIFICATIONS



# FBISD RECOGNIZED CERTIFICATIONS



**METRO**

**SBE**



**PORT HOUSTON**

**SBE**



**US SBA**

**8a**

# REGISTER

**Vendor Registration - To be eligible as a “Small Business” under the SBEP, a business must adhere to the following criteria:-** Visit the Vendor Registration section in Bonfire (<https://fortbendis.bonfirehub.com/portal/>)

**Sam.Gov - SAM.gov, an official website of the U.S. government. There is no cost to use this site. The unique entity identifier -** On April 4, 2022, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov).

# FBISD Small Business Enterprise Program Upcoming Events

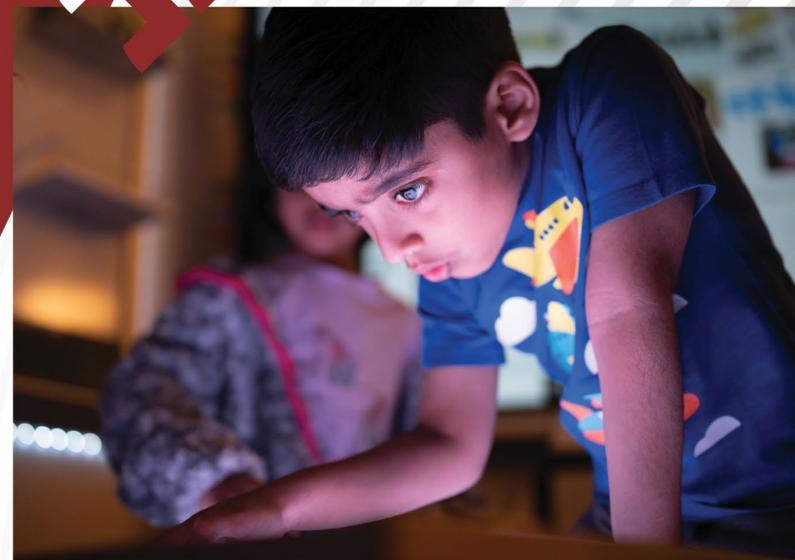
**Virtual One-on-One Meetings**  
<https://www.fortbendisd.com>  
to request an appointment)

**Virtual Information Session**  
(Visit [www.fortbendisd.com](http://www.fortbendisd.com)  
February 26, 2025  
2:00 PM – 3:00 PM

**In-Person Workshop**  
April 10, 2025  
2:00 – 4:00 PM



FBISD



Ashley Dixon, Construction Director  
Design & Construction

**Lead**  
**THE PAC**



# Bond 2023 Design Update

4 - Bond Packages A/E  
Contracts Issued

Natatorium  
(2) HVAC  
Sitework

# BOT AWARDED CONSTRUCTION CONTRACTS Nov – December 2024



- BP020 – Interior Renovations
- BP011 – Athletics Renovations
- BP029 – Marshall HS Renovations
- BP042 – HVAC – MEP East Ctrl 1
- BP043 – HVAC – MEP East Ctrl 2

# FUTURE CONSTRUCTION CONTRACT BOARD ITEMS

January 2025 Board Cycle  
BP025 – Transportation Center

---

February 2025 Board Cycle  
BP017 – Triplex Renovation  
BP026 – Miscellaneous Renovations  
BP046 HVAC – MEP West Zone 1



# Bond 2023 Bid Schedule

---

BP039 – CSP 24-070KB HVAC – MEP East Zone 1

- Pre-Construction Meeting – Friday January 17
- Bid Opening February 6
- Anticipated Board Approval – April 2025





# Instruction to Bidders



## INSTRUCTIONS TO BIDDERS

### TABLE OF CONTENTS

TABLE OF CONTENTS	
INSTRUCTION TO BIDDERS .....	
BIDDERS COMMUNICATION .....	0
GENERAL INFORMATION .....	1.0
PREBID .....	2.0
PROPOSAL SUBMISSION .....	3.0
INTERPRETATION OF COMPETITIVE SEALED PROPOSAL DOCUMENTS .....	4.0
SUBSTITUTIONS OF MATERIALS AND EQUIPMENT .....	5.0
BID BOND/BID GUARANTEE .....	6.0
PERFORMANCE BOND AND PAYMENT BOND .....	7.0
INSURANCE .....	8.0
EVALUATION CRITERIA AND RELATIVE WEIGHTS .....	9.0
SUBMISSION OF POST COMPETITIVE SEALED COMPETITIVE INFORMATION .....	10.0
NOTICE TO PROCEED .....	11.0
COMPLETION TIME .....	12.0
RETAINAGE .....	13.0
ASBESTOS, LEAD AND PCBS CONTAINING MATERIALS .....	14.0
AVAILABILITY OF MATERIALS AND SYSTEMS .....	15.0
USE OF ASBESTOS FREE MATERIALS, PRODUCTS AND SYSTEMS .....	16.0



# Instruction to Bidders

---

- 9.0 Evaluation Criteria and Relative Weights
- Pgs. 8 - 14 Provide instructions on how offeror is to organize their proposal

## 3) "FORMAL SUBMISSION SECTION TWO – Quality of the Offeror's Goods and Services"

Texas Government Code 2269.055.a (3) The offeror's experience and reputation

- 3.1) Include in the proposal; your firms' philosophy on construction management, your sub-contractor selection process, details of managing conflicts, staffing issues, subcontractor disputes. Include your plan for operating on an occupied school site. Include your system for coordination with local jurisdictions, your methodology for quality control. Provide a statement in your work flow plan that indicates scheduling and timing of site meeting, coordination with owners, documentation, and your firm's unique ability to satisfy the client. Include a project schedule/timeline with project specific parameters or limitations (e.g. evening, summer, holiday work).
- 3.2) Provide evidence of sufficient resources necessary to manage, staff and successfully perform the Work.
- 3.3) The bidder's history of on-time project success
- 3.4) Provide a sample quality management plan that would include your role in substantiating conformance with the contract documents. Include in the plan your performance history for: quality assurance/quality control, preconference processes, process for documenting and correcting nonconforming work, as well as the process and staff that would oversee this plan.
- 3.5) Provide cost saving ideas and associated cost.
- 3.6) Provide details of firms PMCS capabilities, include familiarity with major software packages, CAD coordination, and electronic filing, submissions, and transmittals.

## 4) Utilization of historically underutilized businesses

Texas Government Code 2269.055.a (4). Not Applicable

# Questions

---

# US SBA Panel Discussion





FBISD



FBISD PURCHASING  
Doing Business With FBISD Overview

**Lead**  
**THE PAC**

# PURCHASING PROCESS – WHY WE BID

- The District makes purchases within relevant [statutes](#) and [policies](#): State Statute requirements are primarily found in the Texas Education Code 44.031, Texas Government Code 2254 and 2269
- District policies related to purchasing ([CH \(Local\)](#) & [CH \(Legal\)](#) Purchasing and Acquisition district policies can be accessed through the District website.
- Individual campuses and departments are not separate legal entities
- When determining what sort of competitive process will be required for the purchase of goods or services, the entire District's purchases are considered by the aggregate
- While working within these statutes and policies, the District's objective is to purchase the best products, materials, and services considered the **Overall Best Value**.
- Cooperative Purchasing Agreements and/or Central Texas Purchasing Alliance (CTPA) - FBISD gives preference to the use of FBISD awarded vendors. The District only utilizes Cooperative purchasing programs such as the BuyBoard, Choice Partners and DIR and/or shared resources, including contracting opportunities with CTPA member districts when it offers the Best value to the District. **Vendors are encouraged to respond to the solicitation published by FBISD to be awarded.**

# RESPONDING TO A SOLICITATION

The District **DOES NOT** award the low bidder/low price.

FBISD awards the **Overall Best Value**, based on the information provided in the vendors proposal.

In awarding a contract, the District shall consider:

1. the purchase price.
2. the reputation of the vendor and of the vendor's goods or services
3. the quality of the vendor's goods or services.
4. the extent to which the goods or services meet the district's needs.
5. the vendor's past relationship with the district.
6. the total long-term cost to the district to acquire the vendor's goods or services.
7. service agreement -extent to which the vendor agrees to our Standard Form of Agreement and Terms and Conditions.



# BECOMING AN AWARDED VENDOR

1. Attend the vendor workshop to know how to do business with the District. (Optional)
2. Register on FBISD e-bidding system, Bonfire, to receive notifications of upcoming solicitations
3. Regularly visit the FBISD e-bidding system (Bonfire) to view open opportunities
4. Attend Pre-Proposal or Pre-Qualifications meetings
5. Respond to the solicitations
6. Meet all the requirements of the solicitation
7. Recommended vendor(s) will be approved by the FBISD Board of Trustees
8. Execute a Goods or Service Agreement with the District
9. Receive a Notice of Award



## IF YOU DO NOT RECEIVE AN AWARD

- \* Review the bid tabulation to determine your score**
- \* Request a debrief from the Buyer via email**



## UPDATING BONFIRE PROFILES

- To ensure that you are receiving the appropriate information, please make sure your existing Bonfire vendor registration has been filled out completely. As a vendor, you are responsible for maintaining an accurate Bonfire vendor record.
- The vendor record should outline the appropriate contact person, contact person e-mail address, and commodity codes for receipt of bid opportunities. **Vendors will only receive bidding opportunities for commodity codes selected during the registration process.**

# RECAP AND NEXT STEPS

- Register in Bonfire
- Familiarize yourself with FBISD's Purchasing procedures. Know the rules and regulations the District follows.
- Watch for bidding opportunities – Monitor the Purchasing Department's web site, Bonfire, Fort Bend Herald Newspaper and/or Electronic State Business Daily (ESBD)
- Offer quality goods/services. Remember FBISD evaluates based on Overall Best Value.
- If you do not receive an award, find out why. Review the bid tabulation and/or request a debrief from the Buyer.

# CURRENT BID OPPORTUNITIES

## Procurement Portal

Fort Bend Independent School District

Open Public Opportunities

Past Public Opportunities

My Opportunities

Status	Ref. #	Project	Close Date
<del>OPEN</del>	<del>RFP 25-024CT</del>	<del>Internet Hotspot Services</del>	<del>Jan 13th 2025, 2:00 PM CST</del>
<del>OPEN</del>	<del>01-10-25SBE</del>	<del>FBISD Small Business Enterprise Program Workshop - Doing Business with FBISD</del>	<del>Jan 10th 2025, 4:00 PM CST</del>
OPEN	RFP 25-025DE	Student Recruitment and Retention Services	Jan 21st 2025, 2:00 PM CST
OPEN	RFP 25-030KB	Medicaid/School Health and Related Services (SHARS)	Jan 22nd 2025, 10:00 AM CST
OPEN	CSP 24-070KB	BP039 HVAC - MEP East Zone 1 Package A	Feb 6th 2025, 2:00 PM CST
OPEN	CSP 24-070KB	BP039 HVAC - MEP East Zone 1 Package B and Package C	Feb 6th 2025, 3:00 PM CST
OPEN	RFP 25-031MG	Paper, Printing Supplies, and Related Items	Feb 28th 2025, 2:00 PM CST

**PURCHASING**



**CONTACT US**

**Purchasing Department**

555 Julie Rivers Dr.  
Sugar Land, TX 77478

281-634-1802

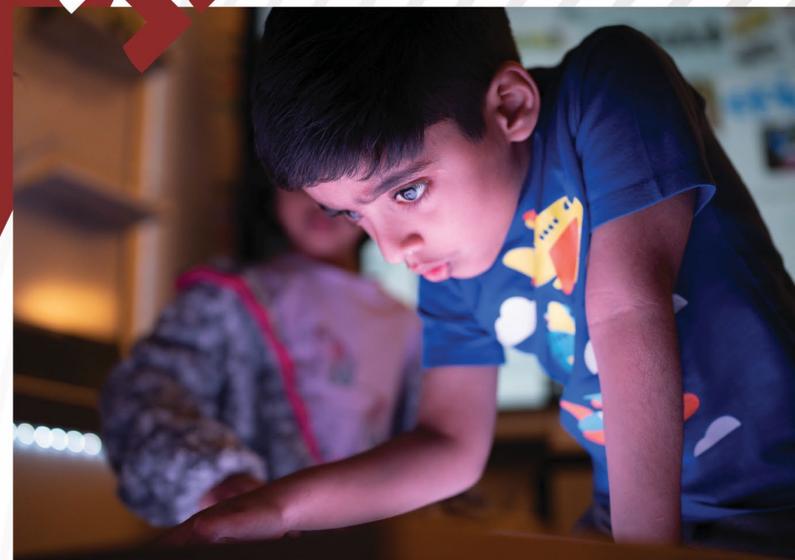
**[Purchasing@fortbendisd.com](mailto:Purchasing@fortbendisd.com)**

**Office Hours**

Monday – Friday  
7:30am - 4:00pm



FBISD



FBISD FACILITIES & MAINTENANCE

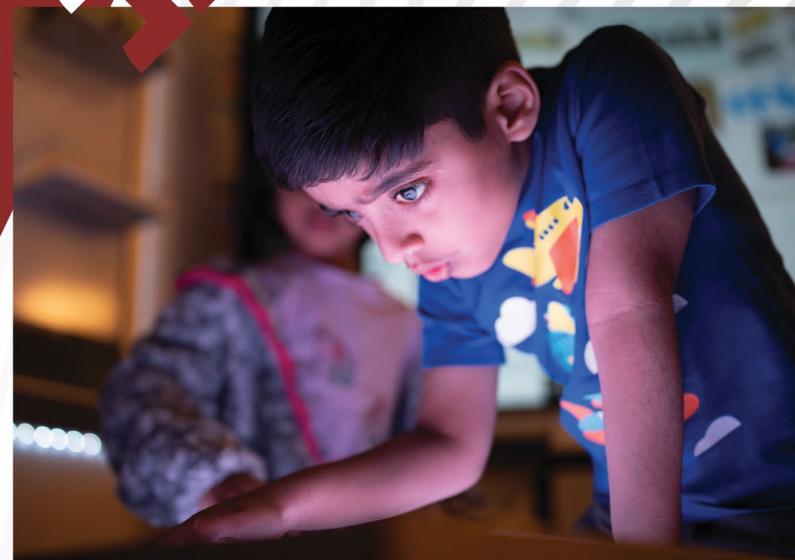
**Lead**  
THE PAC

**Terrence Thomas, Director**  
**Mark Flynn, Manager**

**FBISD Facilities & Maintenance**



FBISD



FBISD TRANSITION SERVICES

**Lead**  
THE PAC

**Debra Wingard**  
**Judy Phillips**  
**FBISD Transition Services**

# Business To Business Networking

FORT BEND ISD

FBISD  
INSPIRE • EQUIP • IMAGINE

Small Business  
Enterprise Program

sbep@fortbendisd.gov

**YOUR TARGET TO SUCCESS**

The graphic features a central target icon with a red arrow hitting the bullseye. The target is set against a background of faint, light blue architectural and technical drawings, including gears, lines, and abstract shapes. The overall design is clean and professional, using a color palette of red, blue, and white.

